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B/49760/AG/ECHS/R/2024

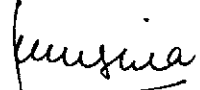
10 Jan 2025

IHQ of MoD (Navy)/Dir ECHS (Navy)
Air HQ (VB)/Dte of AV
HQ Central Comd (A/ECHS)
HQ Eastern Comd (A/ECHS)
HQ Western Comd (A/ECHS)
HQ Northern Comd (A/ECHS)
HQ Southern Comd (A/ECHS)
HQ South Western Comd (A/ECHS)

**GUIDELINES FOR ISSUE OF APPT LETTERS TO CONTRACTUAL EMPLOYEES
AT ECHS POLYCLINICS**

1. PI ref the fwg:-
 - (a) CO ECHS letter No B/49760/AG/ECHS/R/2017 dt 22 Dec 2017.
 - (b) CO ECHS letter No B/49760/AG/ECHS/Manning Reqmt/2022 dt 22 Dec 2022.
 - (c) CO ECHS letter No B/49760/AG/ECHS/Manning Reqmt/2022 dt 29 Dec 2022.
 - (d) CO ECHS letter No B/49760/AG/ECHS/Manning Reqmt/2022 dt 26 Dec 2024.
2. It has already been clarified vide manning letters/ amdts and policies issued from time to time that the contractual vacs allocated to the Polyclinics are valid till 31st Mar of the year for which the manning has issued. Appt letter are reqd to be issued till 31st Mar only irrespective of their contractual duration. However, it has been observed that certain Stn HQs are not adhering the guidelines issued by this HQ and issuing appt letters to contractual employees beyond the stipuated period i.e 31st Mar which distracts uniformity in the entire selection process and also leads to legal complexities.
3. Therefore, it is again reiterated that the appt letter for contractual employees should be issued till 31st Mar only as directed vide the manning letters/ amdts. If the contractual period of employees who are presently serving is going beyond 31st Mar, a fresh appt letter to be issued from 1st Apr till completion of the existing contractual period.

4. For info and compliance please.


(PK Mishra)
Col
Dir (Ops & Coord)
for MD ECHS

All Regional Centres ECHS - for info and strict compliance.